

2021-2022 Math Textbook Adoption Timeline (K-12)

TIME FRAME	TASK/DEADLINE	ASSIGNED RESPONSIBILITY
OCTOBER 2021	Review state bid list for adoption. Determine which courses need review samples. <ul style="list-style-type: none"> • First week of October: Instructional Services has requested Math Adoption samples to be sent to schools. 	Holly Harden
NOVEMBER 2021	Master List of ordered samples goes to each Textbook Manager. Email meeting dates for BEST Math standards review with math teachers, Textbook Manager meeting, EdCredible training	Holly Harden communicating with Textbook Managers. Holly Harden communicating with Principals, Textbook Managers, and Instructional Coaches.
DECEMBER 2021	Assure that samples are in schools by the end of the first week of December. Textbook Managers work with principals to ensure that teachers have access to books. Textbook Managers communicate any missing samples to Holly Harden.	Textbook Managers communicating with Holly Harden. Textbook Managers communicating with principals and teachers.
JANUARY 2022	School vertical teams meet to compare textbooks. Grade levels reach consensus. Evaluations completed and votes due in EdCredible by in January 28 th .	Teachers Textbook Managers Evaluation completion monitored by Holly Harden
FEBRUARY 2022	Presentations by top 3 publishers scheduled and held for further teacher review. Final review and votes due in EdCredible by February 28 th .	Holly Harden
MARCH 2022	Recommendation for adoption is presented to the School Board. Links to samples available on the district website for public review. Public input process active.	Holly Harden School Board
APRIL 2022	Adoption decision finalized by School Board. Projection of student books to be ordered due to Holly Harden no later than April (Date: TBA)	Textbook Managers Holly Harden
MAY 2022	Orders completed at schools. Transmitted to Holly Harden no later than the end of the first week in May.	Textbook Managers Holly Harden