

# Wakulla County School Board Employees

## **MEMORANDUM**

**TO:** All WCSB Employees  
**FROM:** Bureau of Personnel Management  
**SUBJECT:** Exemption from Public Records Disclosure

---

Pursuant to Section [119.071](#), Florida Statutes, personal information of certain employees, their spouses and their children is considered to be confidential and exempt from public records disclosure. Examples of the employees who fall within this exemption are current and former law enforcement officers as well as the Spouses and children of current or former law enforcement officers, firefighters, etc.

It is imperative that our records identify any employee who falls into one of these categories and who wants the statutorily protected information exempted from disclosure. So that we may identify and confirm employees who are eligible for this exemption and those who do not wish to claim this exemption, please complete and sign the attached "Exemption from Public Records Disclosure" form and return it to the Personnel Office. **Since an original signature is required, please return the original, completed form to:**

Wakulla County School Board  
69 Arran Road  
Crawfordville, FL 32327

**EVERY employee must complete and return this form, regardless of their eligibility for exemption.**

If you have questions regarding this process, please contact Personnel at 850-926-0065.

# EXEMPTION FROM PUBLIC RECORDS DISCLOSURE

I, \_\_\_\_\_, (employee's name) certify that I was given the opportunity to claim an exemption from public records disclosure and all information provided below is true and accurate.  
(Print Name)

No, I do not qualify for this exemption

Yes, I qualify for this exemption based on the following:

**Reason for Exemption:**

*(This section must be completed in order to be considered for an exemption.)*

---

- Active or former sworn or civilian law enforcement personnel, including correctional and correctional probation officers, personnel of the Department of Children and Families whose duties include investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities, personnel of Department of Health whose duties are to support the investigation of child abuse or neglect, and personnel of Department of Revenue or local governments whose responsibilities include revenue collection and enforcement of child support.
- Firefighters certified in compliance with s. 633.408.
- Current or former justices of the Supreme Court, district court of appeal judges, circuit court judges, and county court judges.
- Current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors.
- General magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings, and child support enforcement hearing officers.
- Current or former human resource, labor relations, or employee relations directors, assistant directors, managers, or assistant managers of any local government agency or water management district whose duties include hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties.
- Current or former code enforcement officers.
- Current or former guardians ad litem.
- Current or former juvenile probation officers, juvenile probation supervisors, detention superintendents, assistant detention superintendents, juvenile justice detention officers I and II, juvenile justice detention officer supervisors, juvenile justice residential officers, juvenile justice residential officer supervisors I and II, juvenile justice counselors, juvenile justice counselor supervisors, human services counselor administrators, senior human services counselor administrators, rehabilitation therapists and social services counselors of the Department of Juvenile Justice.
- Current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel.
- Current or former investigators or inspectors of the Department of Business and Professional Regulation.
- County tax collectors.
- Current or former personnel of the Department of Health whose duties include, or result in, the determination of adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or health care facilities licensed by the Department of Health.
- Current or former impaired practitioner consultants who are retained by an agency or current or former employees of an impaired practitioner consultant whose duties result in a determination of a person's skill and safety to practice a licensed profession.
- Current or former United States attorney, assistant United States attorney, judge of the United States Courts of Appeal, United States district judge, or United States magistrate.
- Current or former member of the Armed Forces of the United States, a reserve component of the Armed Forces of the United States, or the National Guard, who served after September 11, 2001.

- Current or former personnel employed in an agency's office of inspector general or internal audit department whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline.
- Current or former emergency medical technicians or paramedics certified under Chapter 401, F.S.
- Current or former nonsworn investigative personnel of the Department of Financial Services whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations.
- Spouse or child of an employee who is exempt as referenced by the box checked above. Please indicate the category/position which qualifies the employee as exempt: \_\_\_\_\_.

Employee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_